From: Jennifer Woronets

Chip Humphrey/R10/USEPA/US@EPA To:

Cc: Jennifer Woronets

Subject: RE: Portland Harbor Draft FS Presentation - Tuesday, April 24th and Wednesday, April 25th Estimated Number

of In Person Attendees

03/22/2012 08:17 AM Date:

## Hi Chip,

I need to start coordinating the catering order with the Sheraton tomorrow. What I need from you at this point is a fairly good estimate of in person attendees. I will follow up with you the week before the meeting to see if this number has changed at all. Can you provide me this information today?

Thank you, Jen Woronets © Anchor QEA, LLC jworonets@anchorgea.com 421 SW Sixth Avenue, Suite 750 Portland, OR 97204 503-972-5014

## Please note new address and phone number.



Please consider the environment before printing this email.

From: Jennifer Woronets

Sent: Thursday, March 15, 2012 10:48 AM To: Humphrey.Chip@epamail.epa.gov

Cc: Jennifer Woronets

Subject: FW: Portland Harbor Draft FS Presentation - Tuesday, April 24th and Wednesday, April 25th

Estimated Number of In Person Attendees

Hi Chip,

As we discussed during yesterdays call, it would be helpful if you can please provide me a tentative count of in person attendees for the April meetings. I will need a fairly accurate count 2 weeks before. I will remind you as we get closer to that date.

Thank you, Jen Woronets © Anchor QEA, LLC iworonets@anchorgea.com 421 SW Sixth Avenue, Suite 750 Portland, OR 97204 503-972-5014

From: Jennifer Woronets

Sent: Thursday, March 15, 2012 10:35 AM

To: <u>Humphrey.Chip@epamail.epa.gov</u>; Kristine Koch

Cc: Jennifer Woronets; James McKenna

Subject: Portland Harbor Draft FS Presentation - Tuesday, April 24th and Wednesday, April 25th

Chip, Kristine,

The draft FS presentation is scheduled for Tuesday, April 24<sup>th</sup> and Wednesday, April 25<sup>th</sup> from 9 am to 4 pm (pacific). The meeting will be held at the Sheraton Airport Hotel located at 8235 NE

Airport Way, Portland in the Mt. Adams room. Due to the volume of materials to be discussed, meetings will begin promptly at 9 am.

For those traveling to Portland, rooms are available for \$129 a night at the Sheraton Airport Hotel and the Aloft. Please indicate that you will be attending the Lower Willamette Group meetings when making your reservation. Please note that room rates are not guaranteed until the day of the meeting.

## Reservations:

- 1. Sheraton Airport Hotel (800) 325-3535
- 2. Aloft (503) 200-5678 https://www.starwoodmeeting.com/Book/LWG

Lunch will be provided.

A call in number and web meeting has been scheduled for those attending by phone.

Call in number (same for both days)
Non-Responsive

Web meeting link Tuesday, April 24<sup>th</sup>

Non-Responsive

Wednesday, April 25<sup>th</sup> Non-Responsive

Please distribute this information as appropriate.

Let me know if you have any questions.

Thank you,
Jen Woronets ©
Anchor QEA, LLC
jworonets@anchorgea.com
421 SW Sixth Avenue, Suite 750
Portland, OR 97204
503-972-5014

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